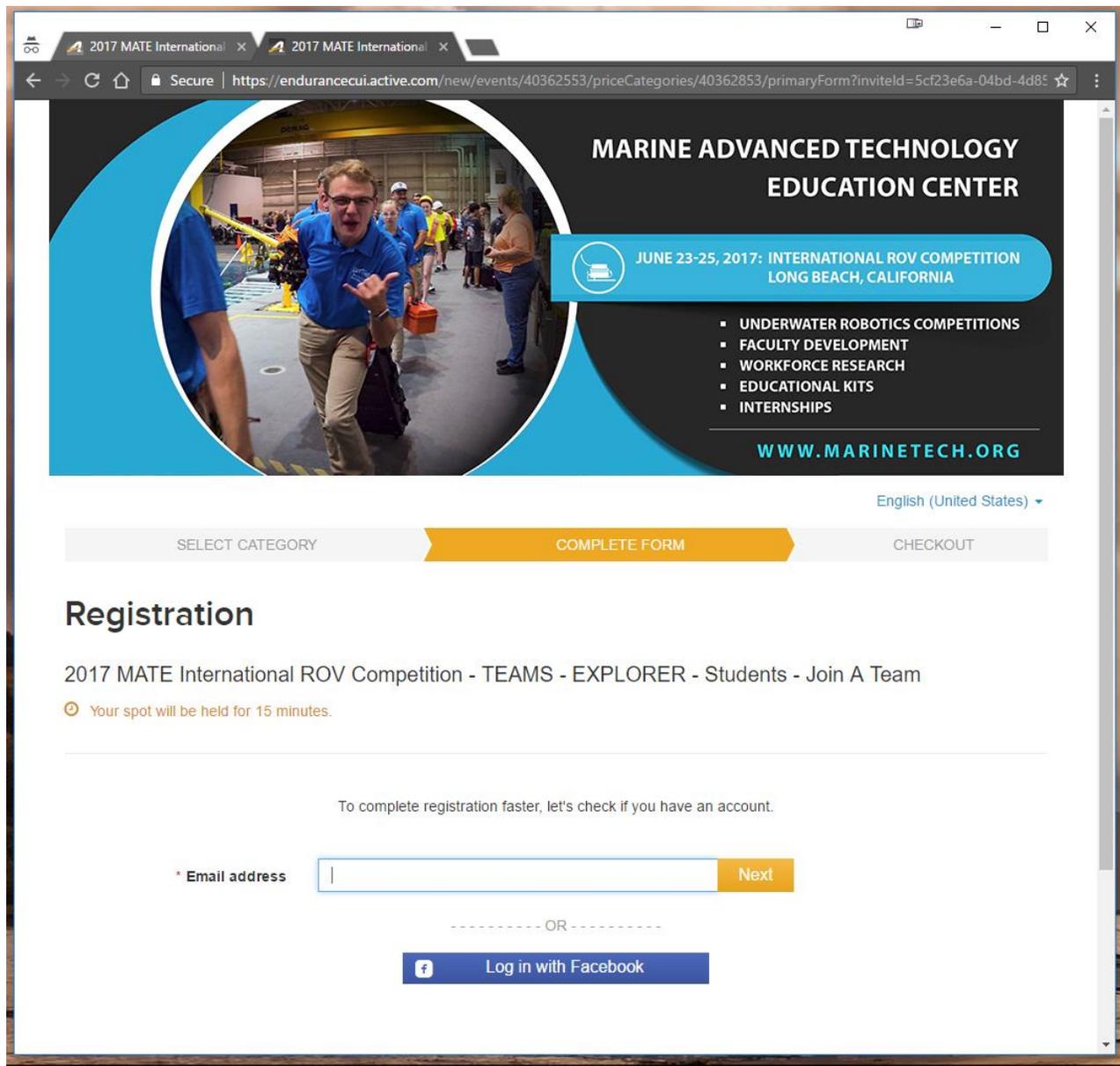


Registering a Participating Team Member Over the Age of 18 For a MATE Competition

This tutorial will walk you through the registration process for a student who is over the age of 18 who is participating in a MATE ROV Competition (Regional or International Event). This tutorial assumes that you've received a registration invitation from your Team Mentor or Instructor. If you haven't received this invitation, please contact your team's mentor and request one.

The first link in your registration invitation is to register for the Active Network. Below the line in that email that reads: "If you haven't registered yet, you can register and join the team here:" click on the link, you will be taken to the page below where you will be asked provide an email address so Active can either find your account, or start you on your way to creating an account:



The screenshot shows a web browser window with two tabs for "2017 MATE International". The address bar shows a secure connection to <https://endurancecui.active.com/new/events/40362553/priceCategories/40362853/primaryForm?inviteId=5cf23e6a-04bd-4d85>. The main content area features a large blue and white banner for the "MARINE ADVANCED TECHNOLOGY EDUCATION CENTER". The banner includes a circular image of a man in a blue shirt and khaki pants, a blue button with a calendar icon and the text "JUNE 23-25, 2017: INTERNATIONAL ROV COMPETITION LONG BEACH, CALIFORNIA", and a list of services: UNDERWATER ROBOTICS COMPETITIONS, FACULTY DEVELOPMENT, WORKFORCE RESEARCH, EDUCATIONAL KITS, and INTERNSHIPS. The website URL "WWW.MARINETECH.ORG" is displayed at the bottom of the banner. Below the banner, there is a language selector set to "English (United States)". A progress bar shows three steps: "SELECT CATEGORY", "COMPLETE FORM" (which is highlighted in orange), and "CHECKOUT". The main heading is "Registration", followed by the event details: "2017 MATE International ROV Competition - TEAMS - EXPLORER - Students - Join A Team". A clock icon indicates "Your spot will be held for 15 minutes." Below this, a message says "To complete registration faster, let's check if you have an account." There is a form field for "Email address" with a "Next" button. Below the form field, there is an "OR" separator and a "Log in with Facebook" button.

If your email address is found, you'll be asked for your password. If you do NOT have an Active.com account, you will be prompted to create one. The next screen you see will ask you to provide an email address so Active can either find your account, or start you on your way to creating an account.

Once you're logged in/registered, you'll be asked to provide some basic biographical information, as well as information about your experience with MATE – your contact details will be imported from the Active.com database.

At the bottom of the page, you'll be asked to confirm that you are joining a team – make sure that the team name you see is YOUR team (it should be!), then you should read and electronically sign all waivers:

The screenshot shows a web browser window with two tabs for '2017 MATE International'. The address bar shows a secure URL: <https://endurancecui.active.com/new/events/40362553/priceCategories/40362853/primaryForm?inviteId=5cf23e6a-04bd-4d85>. The page content is as follows:

Team information

All team members must register in the same registration category as the team captain in order to join a team in this event.

* This registration requires you to join or create a team.

Join Great Team Name Here
 Join a different team

Waivers and agreements

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

- I agree to the [Active Agreement and Waiver](#)
- I agree to the [2017 MATE International ROV Competition Agreement and Waiver](#)
- I agree to the [Over 18 or Legal Guardian Waiver](#)
- I agree to the [MATE Participant Information waiver](#)
- I agree to the [2017 MATE International ROV Competition Media Release](#)

By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements I have selected above.

* Electronic signature

[Start over](#) [Continue](#)

WHAT'S YOUR ACTIVE?

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You will be asked to review your cart and check out. You will not have to pay any fees at this point; it's just the final submission to Active Network. Review the information and click on the orange "COMPLETE" button:

Find & Register for Races. x https://endurancecui.acti x

https://endurancecui.active.com/event-reg/select-race?e=7769053&int=29-110-1

ACTIVE

SELECT CATEGORY > SIGN IN > COMPLETE FORM > **CHECKOUT**

Review cart & check out

ORDER DETAILS [+ Add Another Registration](#)

ITEMS	TOTAL
MATE Pacific Edit Remove Northwest Regional ROV Challenge - RANGER - Join A Team Ima Grownup	\$0.00
Subtotal	\$0.00
Total	\$0.00

CHECK OUT

No payment is required.

COMPLETE

TRUSTe digicert

Once you've completed that last little click, you'll find yourself on the final confirmation page. Once you see it, you should be good to go!

The screenshot shows a web browser window with the URL <https://endurancecui.active.com/event-reg/select-race?e=7769053&int=29-110-1>. The page features the Active logo at the top left. The main heading reads "Thank you! Your transaction is complete." Below this, it states "YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY." and includes a "Print" button. A section titled "SEE WHO ELSE HAS REGISTERED!" displays a grid of 11 user profile pictures with timestamps ranging from 1d to 16d. Below the grid, there is a social sharing section with the text "MORE PEOPLE = MORE FUN" and "Share with your friends." It includes buttons for "Like" (12), "Tweet" (0), and "+1" (3). The "ORDER DETAILS" section, dated May 3, 2014, congratulates the user on their registration for the MATE international ROV competition and provides contact information for Jill Zande, MATE Associate Director & Competition Coordinator, with the email izande@marinetech.org. On the right side, a "PREPARE FOR YOUR EVENT" section offers a "GO TO MY EVENTS" button and lists features like "Registration Management", "View my events", and "View my receipts".

ACTIVE

Thank you! Your transaction is complete.

YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY. [Print](#)

SEE WHO ELSE HAS REGISTERED!

MORE PEOPLE = MORE FUN
Share with your friends.

[Like](#) 12 [Tweet](#) 0 [+1](#) 3

ORDER DETAILS

Order date: May 3, 2014

Congratulations! Your team is now registered to compete in the MATE international ROV competition. Please visit the [MATE competition web site](#) for more information and updates. You will also receive information and updates via e-mail.

Thank you - and good luck!

Jill Zande
MATE Associate Director & Competition Coordinator
izande@marinetech.org

PREPARE FOR YOUR EVENT

MyEvents can help you stay organized and get prepared for your events.

Things you can do with MyEvents

- Registration Management
- View my events
- View my receipts

[GO TO MY EVENTS](#)