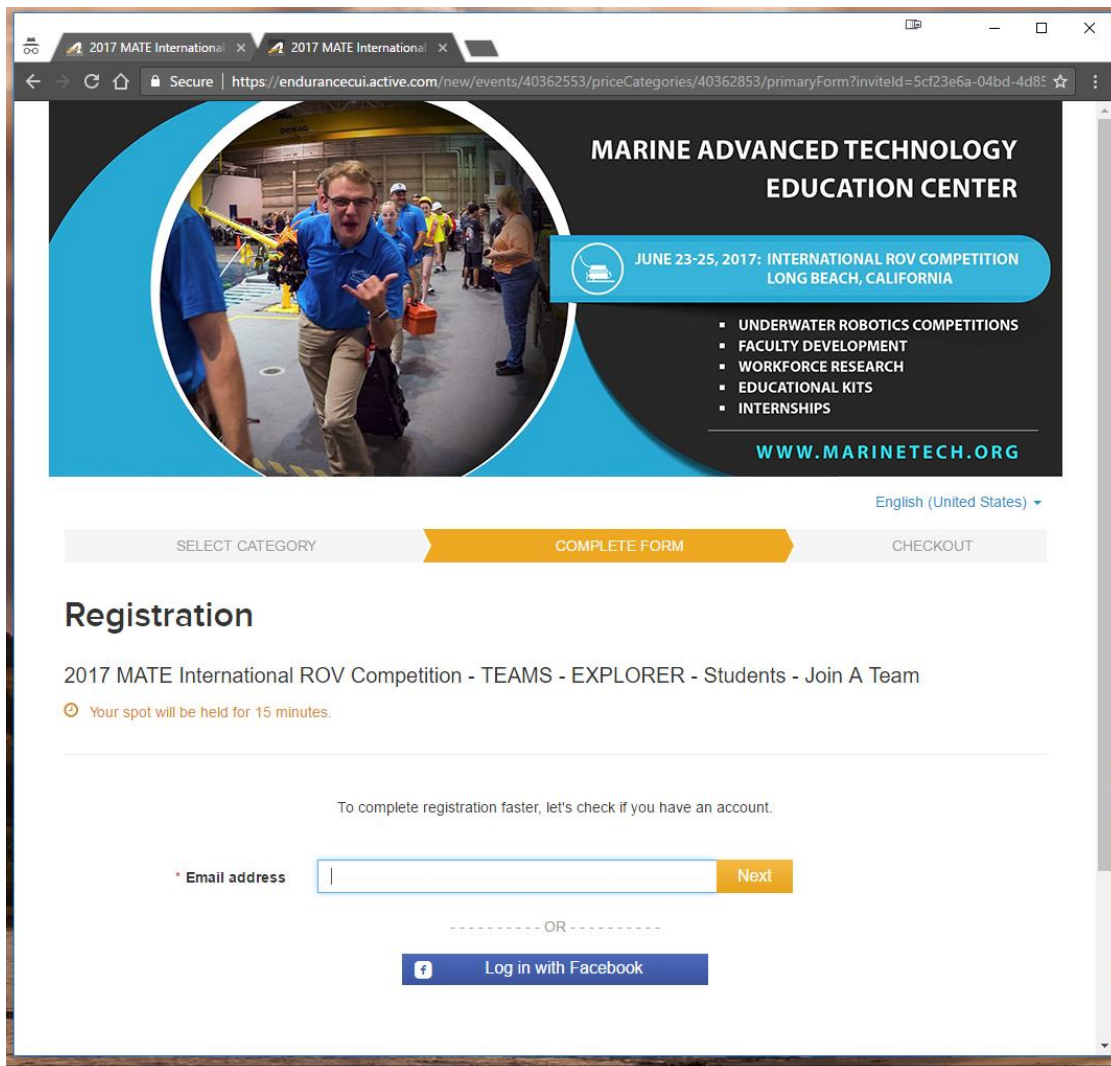


Registering a Participating Team Member Under The Age of 18 For a MATE Competition

This tutorial will walk the parent or guardian through the registration process for a student under the age of 18 for a MATE ROV Regional Competition. This tutorial assumes that you've received a registration invitation from your Team Mentor or Instructor. If you haven't received this invitation, please contact your team's mentor and request one.

The first link in your registration invitation is to register for the Active Network. Below the line in that email that reads: "If you haven't registered yet, you can register and join the team here:" click on the link, you will be taken to the page below where you will be asked provide an email address so Active can either find your account, or start you on your way to creating an account:



The screenshot shows a web browser window with two tabs for "2017 MATE International". The address bar shows a secure URL from "endurancecui.active.com". The main content area features a circular image of a man in a blue shirt and khaki pants, with text to the right: "MARINE ADVANCED TECHNOLOGY EDUCATION CENTER", "JUNE 23-25, 2017: INTERNATIONAL ROV COMPETITION LONG BEACH, CALIFORNIA", and a list of activities: "UNDERWATER ROBOTICS COMPETITIONS", "FACULTY DEVELOPMENT", "WORKFORCE RESEARCH", "EDUCATIONAL KITS", and "INTERNSHIPS". Below this is the website "WWW.MARINETECH.ORG" and a language dropdown set to "English (United States)". A progress bar shows "SELECT CATEGORY" (grey), "COMPLETE FORM" (yellow), and "CHECKOUT" (grey). The "Registration" section is titled "2017 MATE International ROV Competition - TEAMS - EXPLORER - Students - Join A Team" and includes a timer: "Your spot will be held for 15 minutes." Below this is a prompt: "To complete registration faster, let's check if you have an account." The registration form has a field for "Email address" with a "Next" button, and a "Log in with Facebook" button below it.

If your email address is found, you'll be asked for your password. If you do NOT have an Active.com account, you will be prompted to create one. The next screen you see will ask you to provide an email address so Active can either find your account, or start you on your way to creating an account.

Once you are logged in, you will be asked to choose between registering yourself, registering someone over the age of 18, and registering someone under the age of 18. Select "Register someone else below 18" (you should be that person's parent or legal guardian – Mentor's should only register team members under the age of 18 if they have the signed waiver packet, including proxy registration, from their Regional Coordinator). You will have to specify that you are the legal parent or guardian of the student in question:

2017 MATE International

Secure | <https://endurancecui.active.com/new/events/40362553/priceCategories/40362853/primaryForm?invitelid=5cf23e6a-04bd->

Select participant

* Who are you registering for this event?

Yourself, 18 or older (Timmie Sinclair)

Someone else, 18 or older

Someone else, below 18

Your information [?](#)

First name Timmie

Last name Sinclair

Date of birth 12/17/1969

Email address tsinclair@marinetech2.org

Warning! Where applicable, if you are under 18, you must be registered by a parent or guardian.

* **Relationship** You are this person's parent or legal guardian.

You must be the parent or legal guardian to register someone under 18 years old. By registering a child under 13, you are consenting to the collection of the child's information you are providing for the purposes of registration.

Participant information

* **First name**

Middle name

Next, you will be asked to provide information about the participating student. This is your child's information – not yours. All of the questions asked pertain to your student – your personal information is stored by Active when you signed in/registered. The information collected is both biographical in nature as well as information about your student's past MATE experience:

Participant information

* First name

Middle name

* Last name

YOUR MIDDLE NAME OR INITIAL IS REQUIRED. If you do not have a middle name, please enter NML.

* Date of birth

Email address

* Gender Male Female

Please indicate your Gender Identity.

Students: Please enter your home (permanent) address

* Country

Please verify the appropriate Country and State/Province.

* Address

Address line 2

* City

* State

* ZIP

At the bottom of the page, you'll be asked to confirm that you are joining a team – make sure that the team name you see is YOUR team (it should be!), then you should read and electronically sign all waivers:

(Check all that apply)

Team information

Great Team Name Here ('Sinclair)

Waivers and agreements

Please read the following waivers and agreements carefully. They include releases of liability and waiver of legal rights, and deprive you of the ability to sue certain parties. By agreeing electronically, you acknowledge that you have both read and understood all text presented to you as part of the registration process.

- I agree to the [Active Agreement and Waiver](#)
- I agree to the [2017 MATE International ROV Competition Agreement and Waiver](#)
- I agree to the [Over 18 or Legal Guardian Waiver](#)
- I agree to the [MATE Participant Information waiver](#)
- I agree to the [2017 MATE International ROV Competiton Media Release](#)

By entering my name below, I assert that I have reviewed and agree to all of the waivers and agreements I have selected above.

* **Electronic signature**

[Start over](#) [Continue](#)

WHAT'S YOUR ACTIVE?

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Click "Continue" when you are done.

The next screen is the final Review and check out. There are no fees to join a team – simply click on the orange “COMPLETE” button:

Review cart & check out

ORDER DETAILS [+ Add Another Registration](#)

ITEMS	TOTAL
MATE Pacific Edit Remove Northwest Regional ROV Challenge - NAVIGATOR - Join A Team I'm a Student	\$0.00
Subtotal	\$0.00
Total	\$0.00

CHECK OUT

No payment is required.

COMPLETE

The final screen is your confirmation (you will also receive this notice via email):



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EDUCATION CENTER**

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- UNDERWATER ROBOTICS COMPETITIONS
- FACULTY DEVELOPMENT
- WORKFORCE RESEARCH
- EDUCATIONAL KITS
- INTERNSHIPS

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Thank you! Your transaction is complete.

YOU WILL RECEIVE A CONFIRMATION EMAIL SHORTLY.

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More People = More Fun

Share with your friends.

<http://www.marinetech.org/rov-competition/>

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